

Student / Parent Handbook 2017 - 2018

3725 Pilgrim Lane North

Plymouth, MN 55441

Randy Moberg, Principal

763-504-8400

fair.rdale.org



FINGERTIP FACTS

- Office Phone Number 763-504-8400
- Principal's Office 763-504-8401
- Fax Number 763-504-8409
- Absence Line 763-504-8410
- Health Office 763-504-8405
- Kitchen 763-504-8407
- Adventure Club 763-504-8415
- Early Adventures Pre-School 763-504-8211

- Grade Levels: Pre-K through Grade 1
- School Colors: Purple and Green
- School Logo: Dragon
- Total Students: 140
- School Hours: 8:05 a.m. – 2:30 p.m. (Grades K through 1)
6:30 a.m. – 6:00 p.m. (Adventure Club)
6:30 a.m. – 6:00 p.m. (Early Adventures)
- Website: fair.rdale.org
- Facebook
- Instagram
- Twitter

ROBBINSDALE AREA SCHOOLS 2017-18 CALENDAR

Robbinsdale Area Schools
2017-18 Calendar
 763-504-8000
 www.rdale.org

- August 8  Primary Election*
- August 28–September 1 Teacher Workshop Week
- September 4 Labor Day (Holiday)
- September 5  First day of School
- October 19 No School - Compensatory
- October 20 No School - Teacher's Convention
- November 3 End of first quarter
- November 7  Election* - No School - Staff Development
- November 22 No School - Compensatory
- November 23-24 No School - Thanksgiving (Holiday)
- December 22-January 5 No School - Winter Break
- January 8 School Resumes
- January 15 No School - Martin Luther King Jr. Day (Holiday)
- January 19 End of First Semester
- January 22 No School - Staff Development
- February 19 No School - President's Day (Holiday)
- March 23 End of third quarter
- March 26–30 No School - Spring Break
- April 2 No School - Compensatory
- May 28 No School - Memorial Day (Holiday)
- June 6  Last day of school for students
- June 7 Commencement
- June 8 Compensatory day for teachers

*No school-sponsored activities may be scheduled between 6-8 p.m.

-  SCHOOL NOT IN SESSION
-  NO SCHOOL - PROFESSIONAL DEVELOPMENT/COMPENSATORY
-  LAST DAY OF QUARTER
-  SUMMER BREAK/WEEKENDS



June 20, 2017

JULY							JANUARY						
Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1		1	2	3	4	5	6
2	3	4	5	6	7	8	7	8	9	10	11	12	13
9	10	11	12	13	14	15	14	15	16	17	18	19	20
16	17	18	19	20	21	22	21	22	23	24	25	26	27
23	24	25	26	27	28	29	28	29	30	31			
30	31												

AUGUST							FEBRUARY						
Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1	2	3	4	5					1	2	3
6	7	8	9	10	11	12	4	5	6	7	8	9	10
13	14	15	16	17	18	19	11	12	13	14	15	16	17
20	21	22	23	24	25	26	18	19	20	21	22	23	24
27	28	29	30	31			25	26	27	28			

SEPTEMBER							MARCH						
Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2					1	2	3
3	4	5	6	7	8	9	4	5	6	7	8	9	10
10	11	12	13	14	15	16	11	12	13	14	15	16	17
17	18	19	20	21	22	23	18	19	20	21	22	23	24
24	25	26	27	28	29	30	25	26	27	28	29	30	31

OCTOBER							APRIL						
Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4	5	6	7	1	2	3	4	5	6	7
8	9	10	11	12	13	14	8	9	10	11	12	13	14
15	16	17	18	19	20	21	15	16	17	18	19	20	21
22	23	24	25	26	27	28	22	23	24	25	26	27	28
29	30	31					29	30					

NOVEMBER							MAY						
Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2	3	4			1	2	3	4	5
5	6	7	8	9	10	11	6	7	8	9	10	11	12
12	13	14	15	16	17	18	13	14	15	16	17	18	19
19	20	21	22	23	24	25	20	21	22	23	24	25	26
26	27	28	29	30			27	28	29	30	31		

DECEMBER							JUNE						
Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2						1	2
3	4	5	6	7	8	9	3	4	5	6	7	8	9
10	11	12	13	14	15	16	10	11	12	13	14	15	16
17	18	19	20	21	22	23	17	18	19	20	21	22	23
24	25	26	27	28	29	30	24	25	26	27	28	29	30
31													

ADVENTURE CLUB

Adventure Club is a before and after school childcare program for elementary students and is offered in all Robbinsdale Area Elementary Schools. For fee and enrollment information, please call 763-504-5320.

ARRIVAL TIME

If your child does not ride the bus, please plan his or her arrival time to be 7:45 a.m. Classes begin at 8:05 a.m. Although teachers arrive earlier, they are not supervising the playground and hallways. Their time is spent in team meetings, conferences with parents and lesson preparations. Do not drop your children off before 7:45 a.m. The front doors are locked until 7:45 a.m. and students will remain unsupervised either outside or in the vestibule during inclement weather.

ATTENDANCE

Schools are responsible for teaching your child, but we can't do our job if your child is absent. A child who misses a day of school also misses a day of learning that might never be replaced. You can help by making school a top priority. By building the habit of daily attendance, you help your child see that school is important.



Minnesota school attendance laws require children to attend school regularly. The only excused absence from school is for student illness, religious holiday or because of a death in the family. When your child is absent from school, send a written note with your child when he or she returns to school. The child should give the note to the teacher. When students arrive late, **they must be accompanied to the office before** going to their classroom. If your child is **absent** from school, please call **763-504-8410** and give the following information:

- Name of student
- Grade
- Name of teacher and/or room number
- Length of and reason for absence

Please make every effort to limit the amount and frequency of scheduling appointments for your child during the day. On occasion, you may have to take your child out of classes for a short period of time or before the end of the school day. Please come to the office and ask the office staff to send for your child. No child will be allowed to leave her or his classroom early without clearance from the school office. Students are expected to make up all work missed as a result of lateness and or absences. If your child will be absent for some reason other than illness, parents should contact the school office and your child's teacher before the absence. Homework may be requested after three consecutive days of absence and should be requested directly from your child's teacher through email, if possible. If you are up to 59 minutes late, it is considered a tardy; from 1-3 hours is a partial absence; five tardies will equal one partial absence; more than 4 hours will count as a full day absence.

BIRTHDAYS

There are many types of celebrations in a child's life, but probably none that have a greater significance for the child than his/her own birthday. Birthday celebrations validate the uniqueness of each child and contribute to the development of strong self-esteem! Children will have birthday parties with friends and family. That's the time for cake, presents, and party bags.



On a school-wide level students will receive a birthday card/ribbon. At the classroom level, teachers will share their own unique traditions to make each child feel valued on their special day. **Students are not allowed to bring treats to share with others** due to: an increase in food allergies, the negative effect of sugar on learning, lost time for eating a healthy lunch and comparing treats with their peers, which often results in hurt feelings. Student invitations to parties outside of school should be sent electronically or mailed from home.

BUS SERVICE

Riding the bus is a privilege that can be revoked if a student does not cooperate and follow bus safety guidelines. Transporting children daily via bus is serious business with potential dangers, so we firmly enforce bus regulations. Parents will be notified of serious violations. A conference with parent, bus driver, principal and student may be held in cases of repeated misbehavior.



Students are **not allowed to ride a bus other than their assigned bus** or to get off at a different stop except in an emergency. In this case, a written request must be received from the parent/guardian and be signed by the principal. Students who receive a bus behavior report are given one warning – then they may be suspended from riding the bus from 1-10 days. Parents must transport suspended students.

Peaceful Respectful School Bus Expectations

Stay seated at all times; your driver may tell you where to sit.



Always RESPECT others, your bus and yourself.
No throwing things in or out of the bus.

Follow your driver's instructions the first time.

Eating, drinking, gum chewing and tobacco use on the bus are not allowed.

Talk quietly; no swearing or intimidating gestures.

You are RESPONSIBLE for your actions.

BE HONEST

CALENDAR

Please go to our FAIR website, fair.rdale.org to find the most up-to-date version of our calendar.

CHECKS

Except for small amounts, we appreciate payments by check. Unless otherwise indicated, checks should be made payable to FAIR Pilgrim Lane. Please include your child's full name in the memo section. Please note that we often deposit checks on the same day we receive them.

CONFERENCES

FAIR holds parent-student-teacher conferences each fall and spring. The purpose of Fall Conferences is to provide an opportunity for the parent/guardian and teacher to share information about the child. The purpose of Spring Conferences is to review progress to that point. We use MyConferenceTime.com, an online conference-scheduling program. All families will receive both an e-mail message and a hard copy notice when it is time to sign up for conferences.

COMMUNICATION

Open communication between home and school is critical to your child's success. Conferences, school preview, progress reports, calendar, and our electronic Wednesday folders are some of the formal ways we use to keep you informed about your child's school experiences. Be sure to check the FAIR website, fair.rdale.org for all the latest news. If you are not receiving a weekly e-mail message containing the Wednesday folder, please call the office to check that we have your correct e-mail address.



Please keep us informed. **A dated, signed note sent to your child's teacher is required in the following circumstances:**

- Your child is going to someone else's home after school, transported by another student's parent or guardian.
- You want your child to stay in during recess, or to miss physical education class. If the condition persists longer than three days, we require a doctor's note.
- Your child will leave school early, or will leave and return during the day.

CUSTODY

In cases of parental separation or divorce where one parent has legal custody of a child, the school **must** have a copy of the court order that determines custody and visitation rights. The school **must have legal documentation** in order to comply with any limiting court order. State and federal data privacy laws recognize the right of a natural parent, regardless of child custody, to have access to the school records of his or her child. A non-custodial, natural parent may arrange to review the school record of his or her child. According to district policy, a request form to withhold information will be supplied upon request.

DISCIPLINE

At FAIR School, we want to be proud of our students because we know they will conduct themselves appropriately, showing pride in themselves and their school. The staff at our school has the goal of establishing an atmosphere throughout the school in which children will feel safe, secure and happy, and in addition, have maximum opportunities to learn.

Our positive approach to school-wide discipline:

- ▶ Is consistent with reinforcement theory
- ▶ Has simple rules
- ▶ Is designed to build a sense of community pride
- ▶ Helps students identify specific positive behaviors
- ▶ Increases students' positive self-esteem
- ▶ Increases the number of positive teacher comments
- ▶ Decreases "nagging"
- ▶ Generates a positive climate
- ▶ Makes kids feel good about their behavior!

The following items have no place at school: knives, weapons of any kind, cigarettes, drugs, water guns, bats, baseballs (hardballs), portable radios, cell phones or toys (fidget spinners, slime). These items, as well as anything that causes problems at school, will be taken from students.

DRESS AND GROOMING

We would like parental support of appropriate dress for students. Students should wear simple, neat, clean and appropriate clothing to school each day. Clothing needs to be appropriate for the weather/occasion, modest, safe and respectful. Please listen to the weather forecast and have your child(ren) dress appropriately for recess. **Recess guidelines:** Children benefit from exercise and being outside in the fresh air. Children are expected to wear warm clothing and boots during the winter months. It is also important for them to dress modestly during the school day. Shirts must cover the entire midsection. No undergarments can be showing and shorts shouldn't be too short or revealing. Printing on clothing should be respectful of others. No headgear of any kind is allowed during the school day, except for cultural/religious reasons. Footgear should be safe to wear outside on the playground to avoid possible injury.

EARLY ARRIVAL AT SCHOOL

For the welfare and safety of all students, we request that students arrive at school **NO EARLIER** than 7:45 a.m. This is especially important for children who are dropped off by parents. **Students should not arrive more than 20 minutes prior to the beginning of the school day.** There is no supervision prior to this time.

EMERGENCY FILE

Every child enrolled at FAIR School has an emergency information file. This is our first reference in case we need to contact you regarding your child. **If information on file (for example, telephone numbers, email addresses or places of employment) changes during the school year, please inform the school office.**

FIRE DRILL/LOCKDOWN/TORNADO PROCEDURES

State law requires schools to conduct five fire drills, five lockdown drills and one tornado drill each school year. If a fire emergency does occur, students have to evacuate at that moment. Students may not have time to put on coats or jackets. Everyone in the building, including visitors and volunteers, must leave.



FINES (Textbooks Lost or Destroyed)

The school will charge an appropriate replacement fee for textbooks, workbooks or library books lost or destroyed by students.

FOOD & TREATS

Most Robbinsdale Area Schools, including FAIR, along with schools across the country are trying to promote better safety, health and wellness during the school day. For health and safety reasons, students are not allowed to bring food from home to share to celebrate birthdays, moving, or for any other occasion. Thank you for your understanding of this important message.

GYM SHOES

ATHLETIC TENNIS SHOES must be worn to phy ed class. Please ensure your child's safety by checking with your child on Phy Ed days about proper clothing. If a child is not going to participate in physical education classes, he or she must bring a note from home and/or your doctor. An excuse from participation in classes will be honored for one day if children bring a parent note. However, district policy requires a doctor's note if you'd like your child to be excused for more than one day. Even if excused from class participation, however, students still must report to physical education classes.

HEALTH SERVICES

A registered nurse and/or health education assistant are on duty daily at FAIR School. The nurse is available for consultations with parents, if needed. Please alert the school nurse or teacher if your child has a particular health problem that may affect the child's learning or functioning at school. When a child develops a fever or other symptoms of illness or receives a significant injury, the parent or other person listed as the emergency contact will be notified. It is the parent's responsibility to provide transportation home for the child. The child should be picked up as soon as possible.

Immunization and Physical Examinations

District 281 recommends physical examinations for elementary students prior to kindergarten and fourth grade. Forms are available from the health office. Minnesota law requires that every child entering school must show evidence of adequate immunizations, which includes five doses of DPT (diphtheria, tetanus and pertussis), four doses of polio; Hepatitis B and two doses of MMR (measles, mumps and rubella) and two doses of varicella. If your child is not properly immunized, the nurse will notify you.

Vision/Hearing Screening

Each fall, first grade students are screened for vision and hearing problems and referred for medical evaluation if necessary.

HOMEWORK

Students are usually given study time during the school day in which to complete assignments. As a child progresses through the elementary grades, the amount of homework gradually increases. The amount may vary from day to day, but primary children are given homework that will not take more than 30 minutes to complete.

ILLNESS

Although regular attendance at school is of utmost importance, we suggest that you not send your child if he or she has a rash, fever, upset stomach, severe cold, undiagnosed red eyes or sore throat. The health office has a pamphlet for parents entitled *Is My Child Well Enough To Go to School?* Usually children who are too ill to go outside for recess are too ill to be at school. If your child is ill, please call the absentee line, 763-504-7310, before 10 a.m. to report the illness.

Healthy Students are Better Learners

If your child has:	Your child may return to school when there is :
Fever	No fever for 24 hours without the aid of medication
Vomiting or Diarrhea	24 hours after the last episode
Rash with fever	Diagnosis and Treatment
Discharge from eyes	Diagnosis and Treatment

Remember: Your student will be expected to participate in all activities including outdoor recess, unless a physician's order is received. The physician's note must include the following:

- Reason for restriction
- Length of time
- Physician's signature

LOST AND FOUND

To eliminate lost items, please consider clearly labeling your child's items. When you are missing an item please check the Lost and Found. All items in the "Lost and Found" are removed, washed and donated to a local charity twice a year.

LUNCH AND BREAKFAST

Breakfast is available to all students starting at 7:45 a.m. The cost for breakfast is \$1.30 and lunch is \$2.40 per day and students are encouraged to buy meal credits in multiples of five. Milk (50¢ each) and juice (40¢ each) are available for those students who choose to bring their lunch. Applications for free/reduced price lunches are available in the school office or online at rdale.org.

We strive to have each student's lunch account up to date. Charges must be limited and used only in the case of an emergency. It is the family's responsibility to monitor the student's account balance. Contact the cafeteria at 763-504-8407 if you have questions or concerns about account balances.

Parents and other significant adults are always welcome to join us for lunch. The cost for an adult lunch is \$3.80. If you bring in lunch for your child, we ask that it be a healthy choice with no sugary drinks.

MEDICATIONS

Whenever possible, parents should administer medication to their children at home. Sometimes the student must have medication at school such as short-term antibiotics given four times a day, long-term medications that need to be taken at noon and PRN medications such as inhalers used to treat asthma problems. In such cases, please follow the school district medication procedures. Also, please inform the school nurse and your child's teacher about any medications you administer to your child at home that might affect your child's attention or behavior at school.

Medication Procedures

For the safety of your student it is essential that the following procedures be observed when medication is to be administered during the school day. It is usually possible to manage medication at home (medicine prescribed three times per day can be given before school, after school and at bedtime).

1. The school must have on file a completed medication consent form containing:
 - student's full name
 - name and dosage of medication
 - diagnosis
 - time and directions for administration
 - dosage and route of administration
 - possible side effects
 - termination date for administration
 - signature of the doctor prescribing the medication
 - signature of the parent/guardian
2. Medication must be sent to school in the prescription bottle with the following information on the label (ask the pharmacist for a separate bottle for school):
 - student's full name
 - name and dosage of medication
 - time and directions for administration
 - physician's name
 - date
3. Medication will be taken by the student at the designated time and supervised by authorized personnel.
4. Limited quantities of the medication should be sent to school.
5. All medication administered at school will be kept in a locked drawer, cabinet or file.
6. Parents must notify the school when the medication is discontinued or the dosage or time is changed. If the medication is resumed, a new order must be submitted to the school health office.
7. No aspirin or over-the-counter medication will be administered to students unless the procedures listed above are followed.
8. Parents/guardians must submit new consent forms with appropriate signatures annually.
9. Consent forms are available from the school health office.
10. Please call the health office at 763.504.7305 with questions.

Medication will be given only with written authorization from the child's physician and written permission from the parent. Forms are available in the health office for this purpose. Medications sent to school must come in labeled pharmacy bottles. If you know your child will need to take medication at school, ask your pharmacist for a duplicate bottle. **Over-the-counter medications will not be administered without written authorization from the child's physician.** All medication brought to school by students must be kept in the health office. Inhalers must be kept in the health office unless special arrangements are made between the nurse and parents.

RELEASE OF STUDENT FROM SCHOOL

For your child's protection, it is our policy not to release a student to anyone other than parents unless we have received a signed and dated note stating the name of the person who has permission to pick up your child. On occasion, you may have to take your child out of classes for a short period of time or before the end of the day. Please come to the office to sign them out and your child will be called to meet you in the office. No child will be allowed to leave the classroom until the teacher has been notified that he/she has been signed out in the office. **Please do not go to your child's classroom to pick them up.** This creates an unnecessary interruption in instructional time for everyone in the room.

Please send a note to school if dismissal procedures change for your child. Please refrain from calling in the afternoon to make different arrangements. **If no note is received, the child will go home as usual.**

SCHOOL CLOSING

The directive to close schools comes from the office of the superintendent of schools. **WCCO/830 AM** is the station that announces school closings for Robbinsdale Area Schools in the morning before school opens and announces early dismissals due to developing severe weather. FAIR School will not be named. We are included in the announcement about Robbinsdale ISD #281 schools. If there is a question as to the possibility of school being closed, please tune your radio to WCCO. The major local TV stations also run continuous news feed crawls across the bottoms of their respective screens to keep metro area residents informed about school closings. **Please avoid calling the school during this extremely busy time.**

SEVERE WEATHER

Students may be kept in school after regular dismissal time if severe weather poses a danger for them. It is important to make arrangements with friends, neighbors or relatives to care for your child in the event that school must be dismissed early. Make sure your child knows where to go if you are not home. **PLEASE DO NOT CALL THE SCHOOL** unless it is an emergency. Incoming calls tie up lines at a time when school personnel must use the phones to ensure the safety of all students.



TELEPHONE CALLS

Students will not be called out of the classroom to take a phone call except in an extreme emergency. Messages may be left for students before noon to allow teachers time to relay the message after lunch. After that time, it is extremely difficult to relay messages to students. Classrooms will not be interrupted to give reminders to students about prearranged activities. We ask that you find other ways to help your child remember; for example, a note pinned to the child's backpack or school bag. Student use of the telephone is discouraged. Students will be allowed to use the phone only with an adult's permission. **After-school plans should be made prior to leaving home in the morning.**

TEN-DAY CYCLE

Rotating physical education, music and art classes on a 10-day schedule ensure that no child misses these special activities because of holidays or school closings. A copy of the Ten-Day calendar is on the following page.

VACATIONS AND VACATION LESSON PLANS

Absences due to family vacations should be arranged in advance with the principal and the classroom teacher. Please also leave voicemail messages about such planned absences on our attendance line at 763-504-8410.

VISITING SCHOOL

Parents are always welcome at FAIR School. If you wish to visit a classroom, pre-arrangements should be made with the teacher or through the principal. Visiting by children from other schools is not permitted. Parents are invited to join their child for lunch anytime. No prior reservation is needed. When you arrive, please check in at the office with a valid ID (preferably a driver's license or state ID) to pick up a visitor's badge. **We require all visitors to check in and out with the office to ensure the safety of all children.**

Ten-Day Elementary Calendar for 2017-18

SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY
5 = 1-1 6 = 1-2 7 = 1-3 8 = 1-4  11 = 1-5 12 = 2-1 13 = 2-2 14 = 2-3 15 = 2-4 18 = 2-5 29 = 1-1 20 = 1-2 21 = 1-3 22 = 1-4 25 = 1-5 26 = 2-1 27 = 2-2 28 = 2-3 29 = 2-4	2 = 2-5 3 = 1-1 4 = 1-2 5 = 1-3 6 = 1-4 9 = 1-5 10 = 2-1 11 = 2-2 12 = 2-3 13 = 2-4 16 = 2-5 17 = 1-1 18 = 1-2 23 = 1-3 24 = 1-4 25 = 1-5 26 = 2-1 27 = 2-2 30 = 2-3 31 = 2-4	1 = 2-5 2 = 1-1 3 = 1-2 6 = 1-3 8 = 1-4 9 = 1-5 10 = 2-1 13 = 2-2 14 = 2-3 15 = 2-4 16 = 2-5 17 = 1-1 20 = 1-2 21 = 1-3 27 = 1-4 28 = 1-5 29 = 2-1 30 = 2-2	1 = 2-3 4 = 2-4 5 = 2-5 6 = 1-1 7 = 1-2 8 = 1-3 11 = 1-4 12 = 1-5 13 = 2-1 14 = 2-2 15 = 2-3 18 = 2-4 19 = 2-5 20 = 1-1 21 = 1-2 	8 = 1-3 9 = 1-4 10 = 1-5 11 = 2-1 12 = 2-2 16 = 2-3 17 = 2-4 18 = 2-5 19 = 1-1 23 = 1-2 24 = 1-3 25 = 1-4 26 = 1-5 29 = 2-1 30 = 2-2 31 = 2-3
FEBRUARY	MARCH	APRIL	MAY	JUNE
1 = 2-4 2 = 2-5 5 = 1-1 6 = 1-2 7 = 1-3 8 = 1-4 9 = 1-5 12 = 2-1 13 = 2-2 14 = 2-3 15 = 2-4 16 = 2-5  20 = 1-1 21 = 1-2 22 = 1-3 23 = 1-4 26 = 1-5 27 = 2-1 28 = 2-2	1 = 2-3 2 = 2-4 5 = 2-5 6 = 1-1 7 = 1-2 8 = 1-3 9 = 1-4  12 = 1-5 13 = 2-1 14 = 2-2 15 = 2-3 16 = 2-4 19 = 2-5 20 = 1-1 21 = 1-2 22 = 1-3 23 = 1-4	3 = 1-5 4 = 2-1 5 = 2-2 6 = 2-3 9 = 2-4 10 = 2-5 11 = 1-1 12 = 1-2 13 = 1-3 16 = 1-4 17 = 1-5 18 = 2-1 19 = 2-2 20 = 2-3 23 = 2-4 24 = 2-5 25 = 1-1 26 = 1-2 27 = 1-3 30 = 1-4	1 = 1-5 2 = 2-1 3 = 2-2 4 = 2-3 7 = 2-4 8 = 2-5 9 = 1-1 10 = 1-2 11 = 1-3 14 = 1-4 15 = 1-5 16 = 2-1 17 = 2-2 18 = 2-3 21 = 2-4 22 = 2-5 23 = 1-1 24 = 1-2 25 = 1-3 29 = 1-4 30 = 1-5 31 = 2-1	1 = 2-2 4 = 2-3 5 = 2-4 6 = 2-5 

FAIR TRAFFIC PATTERN

Student safety is our number one priority at FAIR, especially when it comes to before- and after- school transportation. The front entrance of the school is used for parent drop off and pick up. Please park in the parking lot and bring your child(ren) to the front entrance in the morning. When picking your child(ren) up in the afternoon, please follow the same procedure. We will have your child(ren) waiting in either the front entrance outside or in the front vestibule, depending on the weather.

The following information gives a more detailed account of our procedures and should help as our families think about the flow of students on and off school grounds.

BUSERS 8:00 a.m. Bus Drop-off at the Front Entrance: An adult will instruct the students to get off the shuttle bus. Students will enter the building respectfully and responsibly and go directly to their classroom, except those eating breakfast in the cafeteria.

2:30 PM Bus Loading: Staff will assist students to get on the shuttle bus to FAIR Crystal where there will again be staff to assist students with getting on their regularly scheduled bus home.



IMPORTANT CHANGE IN DISTRICT POLICY

For *safety, security and liability* reasons, students may ride **ONLY** the bus assigned to them. They may not ride on a classmate's bus before or after school. Please make other transportation arrangements.

WALKERS

Students & parents who walk to or from school:

7:55 AM Drop-off Door: Walkers will use the front entrance. Children are not allowed into the school until 8:05 a.m. for supervision reasons.

2:30 PM Pick-up: Students will be dismissed over the intercom and are to line up in the hallway by the office. Students are not to walk through the parking lot without an adult, they are to use the sidewalks.